

AIPLA

TSC Guidelines



Overview

An important goal for the Association is to “Stimulate the growth, diversity and participation of the membership.”

The Target Subcommittee (TSC) Liaison Program is specifically tailored to achieve this goal of increasing the growth, diversity and membership of the AIPLA through providing opportunities for wider participation in AIPLA committee work.

It is also designed to provide each “Substantive” committee (i.e., all open committees that are not “target” committees) with at least five extra members to actively help the Substantive Committee leadership on Committee projects.

Objective

The objectives of the TSC Liaison Program are directed to increasing:

- membership
- participation
- mentoring
- leadership

AIPLA is reaching out to lawyers in several key areas, including:

- young lawyers
- corporate lawyers
- women lawyers
- minority lawyers
- law students

Committees relating to each of the listed groups are “target” committees.

Mechanics & Committee Responsibilities

The TSC Liaison Program works by:

- The Target Committees, working with the Substantive committees and the Membership Committee, to fill the TSC Liaison roles. TSC Liaisons should be members of both committees.
- The Substantive Committees actively involving the liaisons in their substantive work.
- The Membership Committee facilitating the process and administration of the program.
- The Mentorship Committee facilitating the mentorship aspects of the program.
- The Target Committees collecting input from the TSC Liaisons about their substantive work experiences with the Substantive Committees.

TSC liaison responsibilities

The responsibilities of each TSC Liaison are 4-fold, involving:

- attendance
- participation
- mentorship
- leadership

Attendance

Attend at least one meeting during the year (more preferably 2 meetings, and most preferably 3 meetings). Having an official liaison role may help the liaisons justify to their law firm or corporation their involvement in the Association and funding for the trip.

TSC Liaisons attending a meeting may be asked to provide meeting guidance to a new member or newly active attendee.

If interested in becoming a TSC liaison, please contact Cheryl Agris, vice chair, membership committee at c.agris.patlaw@pobox.com.

TSC Liaisons are provided with liaison ribbons, which can be of help to the assigned new Members looking for their TSC Liaison guides. The New Members also receive a ribbon for the meeting.

Participation

Participate in the ongoing work of the AIPLA committees in at least one (and preferably all) of the following ways:

1. Get involved in a specific subcommittee of the Substantive Committee.
2. Share information concerning the experience of this involvement, and/or the highlights of the activities of the Substantive Committee, with the target committee. Send the Chair of the target committee an informational e-mail about the Substantive Committee, which the Chair can then post on the web page and/or send by email to the members of that committee.
3. When requested, coordinate obtaining input from the target committee to the Substantive Committee. Again, this can be done by a short web or email report to the target committee and/or in person.

Mentorship

The TSC Liaisons are asked to mentor other AIPLA members, such as a New Member or a First-Time Attendee. One goal of the mentorship is to replace the TSC Liaisons with their mentees, as the Liaisons move into AIPLA subcommittee or committee leadership positions. Then the outgoing Liaison could be a mentor to the successor Liaison.

TSC Liaisons are also given the opportunity to obtain a mentor, such as an AIPLA fellow or other AIPLA member who is in or who has had a significant leadership role within AIPLA.

Leadership

Market the benefits (e.g., involvement of all members) of AIPLA, to encourage more members from the targeted groups to become members and to encourage active involvement by all members.

Inclusiveness in Participation

AIPLA is committed to providing participation opportunities to all of its members, whether or not they are involved in the target committees. Accordingly, we are also communicating ways in which every member can become more involved.